

ATCA EXECUTIVE COMMITTEE

Meeting Minutes | June 10, 2019 • 3:00 PM EDT

PRESENT: Charles Giuliano, Jay Handelman (Foundation ATCA), Lou Harry, Bill Hirschman (Chair), Frank Rizzo, Wendy Rosenfield, Simon Saltzman, Robert Sokol (Secretary-Treasurer), Martha Steketee (Vice Chair). **ABSENT:** Chris Jones, Kerry Reid.

SECRETARY REPORT (Sokol): The minutes of May 13, 2019 were approved without amendment. (M: Steketee, 2: Rizzo, Unanimous.)

TREASURER REPORT (Sokol): Submitted unaudited financial statements as of May 31, 2019. Hirschman raised the question of whether or not it was time to invest some of the cash on hand. It was noted that past ATCA practice is to have two years of liquid operating capital on hand (roughly \$25K per year), which is the current status.

FOUNDATION REPORT (Handelman): Funding of \$5K was approved for the AICT-IATC executive committee meeting in Chicago in October. The Foundation has not received any other requests for funding. It was confirmed that new ATCA members are still, and for the foreseeable future, eligible to have the registration for the annual conference in their first year of membership underwritten by the Foundation. Handelman reiterated that new members of the executive committee should know that they are also members of the Foundation board.

COMMITTEE REPORTS: Advance reports were distributed as submitted by the committees. Additional reporting:

- **COMMUNICATIONS (No Chair):** Jim Farmer has agreed to join the committee. Suggestions for the website survey were invited.
- **DIVERSITY & INCLUSION (Smith-Steketee):** Smith attended the TCG conference in Miami. (Hirschman and Lowry also attended.) The diverse critics list and ways to distribute it continue to be developed. The committee will present a panel at ATCA-WS19. Rizzo is exploring possible connection with panels at the National Gay & Lesbian Journalists Association.
- **MEMBERSHIP (Kelsall-Lowry):** Hirschman suggested discussing revisions to membership levels as part of the ATCA-WS19 agenda.
- **PROGRAMS | Events – ATCA-WS19 (Handelman):** Registration is low. Ticket reservations and distribution for festival productions will be coordinated by the festival publicist. Visit Winston-Salem hill host a welcome reception.
- **PROGRAMS | Events – ATCA-NY19 (Rizzo-Steketee):** Meeting with MCC and St. Ann's Warehouse as possible venues. Met with Doug Wright of the Dramatists Guild and he is keen to continue the relationship with ATCA. Patrick Hoffman at NYPL may also help.
- **PROGRAMS | Events – ATCA-PT20 (Smason):** No report.
- **PROGRAMS | International (Jenkins):** Data requested on who from the executive committee will be in Chicago for the meeting.
- **PROGRAMS | Awards - Steinberg-Osborn (Harry):** No report.
- **PROGRAMS | Awards - Primus (Reid):** No report.
- **PROGRAMS | Awards - Tony (Jones):** No report.
- **PROGRAMS | Awards - Loney (Rizzo):** No report.

CONTINUING BUSINESS:

- **ADVISORY COUNCIL:** Potential members have identified and invited to participate. Most have responded affirmatively. An online forum has been established for council discussions.
- **ELECTION:** The nominations process has begun. Candidates have been solicited. Some prospects have deferred for another year. We have received no self-nominations. There are currently three candidates (David John Chavez, Mark Lowry, and Kelundra Smith) who have agreed to stand for three election to the three open seats, so it will be an uncontested election. Presentation of a single ballot slate was suggested but declined in favor of individual votes.
- **BYLAWS AMENDMENTS:** Discussion was held on various aspects of the proposed bylaws amendments. Discussion will continue to the next meeting and members agree to review the existing documents to prepare.

NEW BUSINESS:

- **LEADERSHIP TRANSITION:** Officers will be elected and appointed at the next meeting after the election of new committee members.
- **TCG MEMBERSHIP:** It was decided to not renew the ATCA organizational membership. (M: Rizzo, 2: Harry, Unanimous.) Discussion was held on possible full or partial underwriting of registration fees and travel expenses for ATCA delegates to TCG conferences.

ADJOURN: The meeting was adjourned at 4:33 PM EDT. (M: Rosenfield, 2: Harry, Unanimous.)

[Minutes recorded by Robert Sokol, secretary-treasurer. Submitted July 12, 2019]