

ATCA EXECUTIVE COMMITTEE

Meeting Minutes | October 14, 2019 • 6:30 PM EDT

PRESENT: David John Chávez, Amanda Finn (Secretary), Jay Handelman (Foundation ATCA), Lou Harry, William Hirschman (Past Chair), Mark Lowry, Frank Rizzo (Vice Chair), Wendy Rosenfield, Kelundra Smith, Robert Sokol (Treasurer), Martha Steketee (Chair).

ABSENT: Chris Jones and Charles Giuliano.

SECRETARY REPORT (Finn): The minutes of September 16, 2019 were approved. (M: Frank Rizzo, 2: Wendy Rosenfield, Unanimous.)

TREASURER REPORT (Sokol): Scott will be taking over as Treasurer as of November.

FOUNDATION REPORT (Handelman): Working on fundraising letter to be sent by the end of October.

COMMITTEE REPORTS: Advance reports were distributed as submitted by the committees. Additional reporting:

- **COMMUNICATIONS** (No Chair): Wendy Rosenfield proposed for chair position.
- **DIVERSITY & INCLUSION** (Smith-Chávez): -Working on a resource hub for the website
-Lindsay and David working on getting presenter for conference
- **MEMBERSHIP** (Kelsall-Lowry): No report.
- **PROGRAMS | Events – ATCA-NY19** (Rizzo-Sokol-Steketee): No report.
- **PROGRAMS | Events – ATCA-KY20** (Harry): -Humana offers different rates for active and inactive press
 - Working with Humana folks on private versus public panels
 - [Proposal] Saturday morning panel with Steinberg/Osborn winners
 - Thursday and Friday have space for Ex-Comm and full membership meetings
 - One show available for Thursday, two Friday morning, a reception for attendees as well and panels on Saturday
 - Probable podcast panel and call for session proposals
- **PROGRAMS | Awards – Steinberg-Osborn** (Harry): -20 confirmed members on the committee now
 - 15 recommended plays so far
- **PROGRAMS | Awards – Primus** (Reid): No report.
- **PROGRAMS | Awards – Loney** (Rizzo): No report.
- **PROGRAMS | International** (Jenkins): No report.

CONTINUING BUSINESS:

- **TOPIC:** Details.

NEW BUSINESS:

- **TOPIC:** Details.

ADJOURN: The meeting was adjourned at 00:00 PM EDT. (M: XXX, 2: XXX, Unanimous.)

NEXT MEETING: Friday, October 31, 2019 from 9:30am-5pm [EST]
MCC Theatre 511 West 52nd Street, New York, NY